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STATE OF DELAWARE
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DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, June 15, 2009 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	July 20, 2009

MEMBERS PRESENT

Diane Postell, Professional Member, **Vice President**, Presiding
Fran Franklin, Professional Member, **Secretary**
Ralph Robinson, Professional Member
Louise Allen Frazier, Public Member
Joseph McDonough, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Shauna Slaughter, Administrative Specialist II

MEMBERS ABSENT

Philip Thompson, Professional Member, **President**
Barbara Reed, Public Member

ALSO PRESENT

Gail Levinson, Clinical Social Work Society of Delaware
Linnea Goddess, Clinical Social Work Society of Delaware

CALL TO ORDER

Ms. Postell called the meeting to order at 9:17 a.m.

REVIEW OF MINUTES

The Board reviewed the May 18, 2009 minutes for approval. Mr. Robinson made a motion, seconded by Dr. Franklin, to approve the minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding HB 184

Ms. Levinson advised the Board of the current status of House Bill 184 and gave the Board a brief overview of what happened at the committee meeting that was held on June 10, 2009.

Discussion Regarding Statistical Data for ASWB Exam Pass Rates

Ms. Slaughter advised the Board that she contacted the ASWB to see if they could provide additional statistical data such as specific competencies that exam candidates are deficient in and which states have the highest pass rates. Ms. Slaughter advised the Board that the ASWB advised her they were unable to provide the information that she was requesting. Dr. Franklin advised that she will ask about the availability of additional statistical data at the next ASWB Exam Review Committee Meeting that she attends. The Board would also still like to invite Delaware State University's Social Work Department to a board meeting to share the statistical data with them and to obtain information about the new initiatives that they are implementing in their Social Work masters program. Mr. Thompson was not at the meeting today to verify the status of the letter that he was drafting to be sent to Delaware State University.

Review Additional Documents for Ronald Bruce Baker's Previously Tabled Application for Licensure

The Board reviewed the additional documents that were submitted for Mr. Baker's application for licensure by reciprocity. Ms. Postell made a motion, seconded by Mr. Robinson, to approve the application. Motion unanimously carried.

NEW BUSINESS

Ratification of Application to sit for the ASWB exam – Jandy Albury

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Jandy Albury. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Kristen Allen

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Ms. Allen. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Carla Coffee-Yehiri

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Ms. Coffee-Yehiri. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam –Waverney Herbert

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Waverney Herbert. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Kimberly Samson

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Ms. Samson. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Diane Simmons

Dr. Franklin made a motion, seconded by Mr. Robinson, to ratify the application to sit for the ASWB exam for Ms. Simmons. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Norwood Coleman

The Board reviewed Mr. Coleman's application to sit for the ASWB exam. Dr. Franklin made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

Assign Complaint Contact

Mr. Robinson agreed to be the board contact for Complaint #31-04-09.

Review Investigative Report for FY 2008

Ms. Slaughter asked the Board if there were any questions regarding the 2008 Investigative Report that she emailed to them. There were no questions.

Review CE Documentation from Licensees Who Were Granted Extensions

The Board reviewed CE documentation submitted by Kevin Hoffecker and Gwynne Hoffecker. Both licensees had been granted an extension of time to obtain the required CE for the 2007-2009 licensure period. No deficiencies were found with either of the licensees' CE documentation.

UNFINISHED BUSINESS

Continuing Education Audit Review

The Board reviewed the audit information submitted by the last licensee to respond to the random audit. No deficiencies were found in the documentation. Ms. Slaughter advised that there are just two more applicants that will be submitting CE documentation over the next few months; they were given additional time to make up credits that were not accepted.

Discussion Regarding Revisions to the Statute and Rules & Regulations

The Board discussed the document prepared by Ms. Heeney, which shows the multi-level licensure statutes for several other states. Mr. Robinson suggested using the language from Mississippi and Tennessee in conjunction with the Model Practice Act as a guide for writing their own multi-level statute.

The Board had a discussion regarding the need for supervisors to be certified before they can supervise potential licensure applicants. The Board did not feel that certification should be required, but that people providing supervision should have specific requirements to meet, above and beyond those required for licensure. The Board would like for people providing supervision to have at least 1500 hours of post-licensure experience and that it should be obtained over a minimum of one year.

The Board reviewed the ASWB Model Practice Act language regarding records retention. The Board agreed to adopt the language from the model practice act for their statute.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Ms. Slaughter advised the Board that a licensee asked her if CE from J & K Seminars is acceptable if it is done via audio or video. The seminars require that the licensee take a final exam before they get a certificate of completion. During the discussion it was determined from J

& K Seminars' website indicates that they are an ASWB approved provider, so the CE would be acceptable as independent study.

CORRESPONDENCE

Ms. Slaughter advised that she emailed the Board members the ASWB Memo Regarding Amendments to the ASWB Bylaws and asked if there were any comments or changes they would like to submit. The Board did not wish to submit any comments or changes.

Ms. Slaughter advised that she emailed the Board members the ASWB Memo Regarding 2009 Elections and asked if there were any questions. The Board did not have any questions or comments.

PUBLIC COMMENT

There was no public comment.

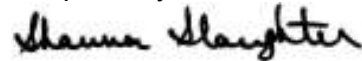
NEXT MEETING

The next meeting will be held on July 20, 2009, at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Ms. Postell made a motion, seconded by Dr. Franklin, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 11:03 a.m.

Respectfully submitted,



Shauna Slaughter, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners